



Chapter Excellence and Chapter Performance Awards

The primary purpose of the Chapter Excellence Award Program and the Chapter Performance Award Program is to encourage Chapter activity and involvement in the community.

It is important that Chapters and the members become visible in their communities to let the community know who and what we are, and as responsible members of both our chapter and our community, to get behind and support worthwhile chapter and community activities and projects.

There are a total of twenty-five (25) standards in this program of which ten (10) are MAJOR STANDARDS and fifteen (15) are OPTIONAL STANDARDS. The qualifying period starts at the beginning of a Worthy Matron's term (April or May depending on installation date) and continues through the end of her term.

To qualify for the Chapter Excellence Award, the individual Chapter must fulfill fourteen (14) standards: seven (7) of the Major Standards and seven (7) of the Optional Standards.

To qualify for the Chapter Performance Award the individual Chapter must fulfill twelve (12) standards: six (6) of the Major Standards and six (6) of the Optional Standards.

The Worthy Matron who presided during the achievement of the award will be recognized during the All Membership Banquet at Grand Chapter and receive the award for her Chapter. If she is not able to attend Grand Chapter, the Chapter may designate another member to receive the award.

The forms must be completed and delivered to the Associate Grand Matron by May 20th, in order to receive the award for the year. Interim reports will not be accepted or counted as qualifying for the award.

Chapter Excellence Award and Chapter Performance Award

Major Standards

1. At least four (4) Chapter members, including at least two (2) elected officers, must visit a meeting of another Chapter. For those who are dual members, they may count the visit points toward the achievement of awards in both Chapters.
2. File all monthly reports, the annual report, and pay the Grand Chapter per capita dues with the Grand Secretary by the dates required by the Idaho Code and Digest.
3. Conduct three (3) education programs during the Worthy Matron's term of office. At the Worthy Matron's discretion, these programs may be part of either a stated meeting or a special time. Optional Standard No. 5 may not be used for one of these programs.
4. The Chapter must hold a ritual workshop with a minimum of twelve (12) Officers in attendance. Note: Workshops must include floor work.
5. Attendance by at least four members, including three appointed officers, at the meeting of another chapter.
6. The Chapter must distribute at least two (2) written communications (such as newsletters) to its entire membership reporting on Chapter activities and upcoming Chapter events. Receive one point for every major communication.
7. Three (3) Chapter members must participate in the current year Grand Chapter.
8. Conduct a "Bring a Brother or Sister to Chapter Night." Note: At least one third (1/3) of the members in attendance must be members who have not attended Chapter regularly in the past year.
9. Prepare a budget to present in May, at the beginning of the Worthy Matron's term of office, and use during the year.
10. Initiate two new members. Count will be made of Worthy Matron's term (April/May to April/May).

Optional Standards

1. Invite and host a meeting for at least one other Chapter. NOTE: This is separate from Standard No. 1 in Major Standards, but could include workshops, seminars, discussion groups, etc.
2. Hold a social event to which the families are invited. Such events could include dinners, picnics, ice cream socials, dances, etc.
3. Hold an appreciation or recognition event for prominent persons in such fields as government, medicine, science, education, religion, youth work, etc. Family and friends of the honoree should be invited and encouraged to attend. NOTE: This is separate from Optional Standards No. 2 and 5.
4. At least four (4) Chapter members, including at least two (2) elected officers, visit Job's Daughters, Rainbow Girls, or DeMolay meetings -OR- hold a meeting with them in which they may present a program about their activities -OR- the Chapter entertains them. Note: This does not include attendance at installation for the youth groups or the Chapter. If no Masonic- related youth groups, as herein mentioned, are available in the community, then other youth groups may be substituted, such as Boy/Girl Scouts, 4-H, FFA, scholastic clubs, sports clubs, etc.
5. Recognize members, such as Past Matrons/Patrons, Fifty (50) Year members, or others with lengthy or special service to the Chapter at a Chapter meeting.
6. Participate in a public school program sponsored by the school or any other non-Masonic group.
7. Participate in and promote a scholarship program making students and the general public aware of the scholarships available from the Chapter or from the Grand Chapter of Idaho and present such scholarships personally. Or recognize one or more outstanding students from local public schools at a special program open to the public and present a plaque and certificate.
8. Perform, as a Chapter public service or charitable activity such as Red Cross Blood drawing; refreshment at highway rest stops on week ends; care for home or elderly/disabled persons; collect food or clothes for the needy; hospital service; Easter egg hunt for kids; Halloween party for kids of all ages; assist Salvation Army with ringing bells for Christmas; playing Santa Claus; etc., OR- participate in local parades, such as building a special float which may show the public who and what we are.
9. Participate in a Cleanup Program such as highways, parks, alleys, etc.
10. Organize a fun/fellowship activity for Masons and their families.

Optional Standards (continued)

11. As a Chapter with at least four (4) members, including at least two (2) elected officers, attend a County Commission, City or Town Council meeting or a meeting of any other governmental organization such as School Board, Library Board, Planning Board, etc. Report the proceedings at next Chapter meeting.
12. At least four (4) Eastern Star couples, including children if available, as a group, attend a church service of their choice.
13. Conduct education for members who have not attended for a long time to help them feel more comfortable about attending a Chapter meeting.
14. Assist five (5) shut-ins or widows during the Eastern Star year with such things as lawn mowing, house painting, shopping, medical needs, etc. (Masonic or non-Masonic).
15. Conduct a dinner to honor new Chapter members who have been initiated within the last three (3) years.
16. The Chapter must satisfactorily exemplify initiation at least once during the qualifying period.

Chapter Excellence and Chapter Performance Awards Record Sheet

Record Sheet Major Standards			
STANDARD	Chapter Name _____ Chapter NO. _____		
1	Number of Members Attending: _____ Number of Officers Attending: _____	<u>Chapter Attended</u>	<u>Date</u>
2	Chapter Secretary's Signature Verifying This Standard: _____		
3	Record Dates of Each Program Conducted:		
4	Number of Officers Attending: _____	<u>Function Attended</u>	<u>Date</u>
5	Number of Officers Attending _____ Number of Members Attending: _____	<u>Chapter Attended</u>	<u>Date</u>
6	Type of Communication Sent		<u>Date</u>
7	Number of Chapter Members Participating in Grand Chapter: _____	<u>Date Verified</u>	
8	Total Number of Members Attending: _____ Number of Members Who Don't Regularly Attend: _____		<u>Date</u>
9	Complete Chapter Budget and mail to WGM		<u>Date</u>
10	Initiation Two New Members		<u>Date/Dates</u>

Attested to by _____ Associate Grand Matron

Chapter Excellence and Chapter Performance Awards Record Sheet

Record Sheet Optional Standards		
STANDARD	CHAPTER NAME _____ CHAPTER NO. _____	
1	Chapter Hosted: _____	<u>Date</u>
2	Type of Social Event Held: _____	<u>Date</u>
3	Person's Name Who Was Recognized: _____ Field in Which Person Works: _____	<u>Date</u>
4	Type of Youth Group Visited: _____ Number of Members and Officers Present: _____	<u>Date</u>
5	Type of Recognition Event Held: _____	<u>Date</u>
6	Type of Public School Program Participated In: _____	<u>Date</u>
7	Document How the Chapter Accomplished This Standard: _____	<u>Date</u>
8	Public Service or Charitable Activity Performed: _____	<u>Date</u>
9	Type of Cleanup Program Participated In: _____	<u>Date</u>
10	Type of Fun/Fellowship Activity Participated In: _____	<u>Date</u>
11	Number of Members and Officers Present: _____ Type of Meeting Attended: _____	<u>Date</u>
12	Number of Masonic Couples Attending: _____ Church Attended: _____	<u>Date</u>
13	Type of Education of Members Not Regular Attendees: _____	<u>Date</u>

Record Sheet 2 Optional Standards		
14	Number of Shut-Ins Assisted: _____ Type of Assistance Provided:	<u>Date</u>
15	Document the Results of the Dinner:	<u>Date</u>
16	Date Initiation Exemplified	

Attested to by: _____ Associate Grand
Matron