

A. Grand Officers

1. Worthy Grand Matron
2. Worthy Grand Patron
3. Associate Grand Matron
4. Associate Grand Patron
5. Grand Secretary
6. Grand Treasurer
7. Grand Conductress
8. Associate Grand Conductress
9. Grand Chaplain
10. Grand Marshal
11. Grand Organist
12. Grand Adah
13. Grand Ruth
14. Grand Esther
15. Grand Martha
16. Grand Electa
17. Grand Warder
18. Grand Sentinel

B. Members in good standing of subordinate Chapters under the jurisdiction of this Grand Chapter.

Section 2. Eligibility for elective and appointive positions:

- ++A. Worthy Matrons, Worthy Patrons, Past Matrons or Past Patrons who are members of this Grand Chapter are eligible for elective and appointive Grand Chapter positions with the exception of Grand Organist.
- ++B. Worthy Matrons, Worthy Patrons, Past Matrons, Past Patrons who are members of this Grand Chapter are eligible for appointment as Standing Committee members.
- ++C. Members in good standing of a Subordinate Chapter of this Jurisdiction are eligible for appointment as Grand Representatives. Past Grand Matrons and Past Grand Patrons are not eligible. Preference shall be given to individuals who have not previously served as a Grand Representative in any Jurisdiction.
- ++D. Members in good standing of a Subordinate Chapter of this Jurisdiction are eligible for appointment to the position of Grand organist, Session Committees, Special Committees or for Special Appointments as deemed necessary by the Worthy Grand Matron.

Section 3. Honorary Memberships in the Grand Chapter of Idaho shall be granted to visiting Worthy Grand Matrons, Worthy Grand Patrons, Past Grand Matrons and Past Grand Patrons of other Grand Jurisdictions, Grand Officers of other Grand Jurisdictions, and Grand Representatives of other Grand Jurisdictions.

ARTICLE VI SESSIONS

Section 1. An annual session of this Grand Chapter shall be held to consider all business necessary to insure and preserve the harmony and stability of the Order.

Section 2. In the event an unforeseen or emergency condition exists whereby the Grand Chapter session cannot be held on the scheduled date, the Worthy Grand Matron, Worthy Grand Patron, Associate Grand Matron and Associate Grand Patron, Chairman of the Board of Trustees, Chairman of the Jurisprudence Committee and the General Arrangements Chairman shall by majority vote of these seven members determine an alternate date as near to the original date as possible. All Subordinate Chapters shall be notified immediately.

++2015, •2021, 2022

**BY-LAWS AND RULES
OF THE
GRAND CHAPTER OF IDAHO**

**ARTICLE I
CONFORMING TO THE RITUAL**

The Grand Jurisdiction of Idaho shall conform to the Ritual and to the Ritualistic Work in the General Grand Chapter Book of Instructions. When changes are made in Ritualistic Work or Resolutions pertaining to Ritualistic Work are adopted in General Grand Chapter, they shall IMMEDIATELY BE IN FORCE in the Jurisdiction.

**ARTICLE II
ANNUAL SESSIONS**

Section 1. Grand Chapter Sessions shall be held where the Board of Trustees can find the best accommodations for our session at the most reasonable price. Contracts will be set up for two years ahead and possibly for several years in the same venue when possible.*

Section 2. In the event a change in the rotation is necessary, the Worthy Grand Matron shall designate the area of meeting.

**ARTICLE III
ORDER OF BUSINESS**

Section 1. The Grand Chapter shall convene informally on the second Sunday in June at 9:00 a.m. for church service, ESTARL awards, Memorial Service and Draping of the Altar. The afternoon session shall convene at 1:30 p.m. to honor Golden Stars, Masonic Youth organizations, General Grand Chapter Appointees and introduce the General Arrangements Committee. The times and the suggested order of business for the informal session may be modified at the discretion of the Worthy Grand Matron.**

Section 2. The informal Sunday evening session shall convene at 7:30 p.m. and include the presentation of flags, introduction of all Distinguished Guests and Session Assistants. The time and the suggested order of business for the informal session may be modified at the discretion of the Worthy Grand Matron.**

Section 3. The formal opening shall convene the following Monday morning at 8:00 a.m., at which time the Worthy Grand Matron shall see that the stations are properly filled, ascertain the presence of a quorum and open Grand Chapter. The signs and passes shall not be given during the Grand Chapter opening.

**2007, *2012, *2022

(e) Proposed amendments in the Idaho Code and Digest, chronologically numbered, to each Subordinate Chapter, Past Grand Matron, Past Grand Patron, Grand Officer and Jurisprudence Committee members no later than April 25th prior to the next Grand Chapter session ♦electronically when possible.

(f) The Proceedings of the annual session ++which shall be transcribed, printed and distributed by March 1st following the annual session.

(g) Tentative programs for the Grand Chapter session.

(h) The published reports of the Worthy Grand Matron, Worthy Grand Patron, Grand Secretary, Grand Treasurer, and Board of Trustees, for distribution to each Subordinate Chapter Secretary, Past Grand Matron, Past Grand Patron, and Grand Officer electronically when possible. The proposed amendments to the Code and Digest would be printed for distribution to each Idaho Registered delegate at the time of registration.*

(i) The reception of any will or bequest.

(j) An itemized inventory of Chapter supplies available for resale to the Board of Trustees prior to the annual session.

(k) The Annual Report as required by General Grand Chapter by the due date.

13. Provide, at the expense of the Grand Chapter, all blank forms necessary for its use, and such other forms as may be required for use of Subordinate Chapter as follows:

(a) Annual Report forms by January 1 and Installation forms by April 1.

(b) International Headquarters** Fund Certificates for new members.

(c) Authority to make any changes in Grand Chapter forms when affected by legislation.

(d) Mail the Request for Renewal of Benevolent Fund Assistance form with the fifth month (May & Nov) recipient check, for the six (6) month period, to the Chapters who have members receiving Benevolent Fund assistance. (Refer to ARTICLE VI, RELIEF)

14. Provide, at the expense of the Grand Chapter, a fire-proof depository to file photo static copies of each Subordinate Chapter charter.

15. Issue the Commission and Official Badge to Grand Representatives of Idaho in other Grand Jurisdictions.

16. Provide Grand Representatives of other Grand Jurisdictions in Idaho a copy of the proceedings received from their Grand Jurisdiction.

17. Submit the necessary reports and receipts for special funds to the Right Worthy Grand Secretary of the General Grand Chapter.

18. Keep the seal of the Grand Chapter and affix the same with attestations to all instruments issued by the Grand Chapter.

C. Serve as an official member of the Board of Trustees.

Section 7. Grand Treasurer

A. When Grand Chapter is in session, she/he shall

1. Attend and provide a detailed statement of the finances of Grand Chapter. In conjunction with the Grand Secretary, pay all claims against the Grand Chapter as approved by the Board of Trustees.

2. Turn over to the successor all Grand Chapter monies and properties in her/his possession, taking a proper receipt therefore and filing same with the Grand Secretary.

B. When Grand Chapter is not in session, she/he shall

1. Receive and deposit all monies belonging to the Grand Chapter and keep a correct account thereof in substantial and permanent books. The General Fund, the Benevolent Endowment Fund, and all other funds shall be maintained distinct, separate and apart from each other.

2. In conjunction with the Grand Secretary, disburse all claims against the Grand Chapter with supporting vouchers.

3. ►Invest and manage Grand Chapter Funds per Board of Trustees guidelines.(Code & Digest, page 22; Article VIII, Section 1, K4) Provide the BOT and WGM with quarterly activity reports of all investments managed by the Grand Treasurer. Provide the WGM with the account numbers, amounts and the various financial institutions which hold the respective investments.

L. The Chairman of the Board of Trustees shall notify elected and ex-officio members of all meetings. A summary of the meeting transactions shall be sent to all absent members.

M. Contracts – Grand Chapter Session Facilities

1. The Board of Trustees shall establish advanced arrangements for Grand Chapter sessions, giving preference to a site that has air conditioning and handicap access. They shall determine whether scholarship funds, endowment funds, or similar devices, in the name of the Grand Chapter of Idaho, Order of the Eastern Star, may be established to provide, in lieu of rent, the necessary meeting facilities for the annual Grand Chapter session.

2. The contract with the facility for the Grand Chapter sessions shall be signed by the current chairman of the Board of Trustees and one other member. If possible, the contract should be reviewed by the entire Board prior to signing.

3. Upon ratification by the Board, copies of the contract will be distributed to the entire Board including ex-officio members and additional copies will be available upon request.

N. Contracts – Other

1. The Board of Trustees will be responsible for entering into contracts regarding general management of Grand Chapter.

2. Contracts will be reviewed by the entire Board at a regularly scheduled meeting for approval.

3. Contracts will be signed by an appropriate member of the Board and copies will be available upon request.

Section 2. Benevolent

A. Membership shall consist of the following:

Two (2) Past Grand Matrons

One (1) Past Grand Patron

B. At each annual session, there shall be appointed one (1) member of the same classification as her/his predecessor to serve for three (3) years. They shall not serve more than three (3) consecutive terms.

C. They shall investigate all applicants for relief made to the Grand Chapter and empower the Grand Secretary to issue warrants for disbursement thereof. (Refer to By-Laws and Rules, Article VI, Section 1)

D. They shall make a report at each annual session.

**ARTICLE IX
GRAND REPRESENTATIVES**

Section 1. ++Members in good standing of a Subordinate Chapter of this Jurisdiction are eligible for appointment as Grand Representative. Past Grand Matrons and Past Grand Patrons are not eligible. Preference shall be given to individuals who have not previously served as a Grand Representative in any Jurisdiction. **

Section 2. The Worthy Grand Matron issues commissions to those who represent Idaho in other Grand Jurisdictions. She recommends for appointment those representing other Grand Jurisdictions in Idaho and requests that such appointments coincide with the term of their Grand Representative counterpart.

Section 3. Grand Representatives shall endeavor to attend the Grand Chapter of the Grand Jurisdiction to which they have been commissioned, at least once during their tenure of appointment, thereby strengthening the bond of fraternalism among the Grand Jurisdictions. They shall make a report of their attendance to the Associate Grand Conductress to assist her in making the Fraternal Correspondence report.

**2007, ■2009, ++2015, **2022

I. Registration

This committee shall consist of six (6) members, a sister and a brother shall be appointed annually for a period of three (3) years. The senior sister in point of service shall be chairman.

1. They shall provide the option of pre-registration and forward the necessary forms to the General Arrangements Committee for inclusion with the housing and meal reservation forms.
2. They shall check current receipts for dues of all members and visitors, collect the registration fee and issue an official badge**. Members shall receive a ballot, colored voting card, annual reports and proposed legislation. No ballots shall be issued after 9:30 a.m. Monday.

A registration fee shall not be required for the Most Worthy Grand Matron, Most Worthy Grand Patron, Masonic and Youth Leaders (as listed in By-Laws and Rules, Art. V, Sec. 8, C) and Fifty Year Members who attend only the ceremony in which they are being honored.

- 3.**They shall keep an accurate record of all voting delegates present and report number of ballots issued.

(a) Before the formal opening, confirm the presence of a quorum.

(b) Preceding election, the total number of eligible votes that can be cast.

4. A member of the committee shall register Distinguished Guests and visitors, as set forth in 2 above, in conjunction with the Distinguished Guests Committee.
5. They shall report annually the total number registered and the revenue collected. All revenue shall be given to the Grand Secretary, taking a receipt therefore.
6. Lost or misplaced badges will require a verification with the Registration Committee before a new badge can be issued.
7. Registration shall close at 2:00~~am~~ p.m. Monday

J. Scholarship

This committee shall consist of three (3) members and be comprised of the following:

Two (2) Past Grand Matrons

One (1) Past Grand Patron

At each annual session there shall be appointed one member of the same classification as her/his predecessor, to serve for a term of three (3) years. They shall not serve more than two (2) consecutive terms. The senior member in point of service shall be the chairman, and the second year member shall be the secretary.

1. The Scholarship Fund is derived from the interest accrued from the Educational Endowment Fund, \$0.10 (ten cents) from the annual per capita tax, and contributions from chapters and individuals
2. Scholarships shall be awarded in accordance with procedures and regulations formulated by the committee. They shall authorize the Grand Secretary to issue warrants in the specified amounts. Contributions to the Scholarship Fund and the total yield received each year from the Educational Endowment Fund should be awarded, if possible.
3. Awards may be variable in amount and will be awarded on the basis of funds available, number and qualifications of applicants. Awards are to be made for one (1) year subject to renewal

Depending on the amount of the award, the committee may have the option of sending a check in the amount of one half (½) the award to the school at the beginning of each semester, or a full payment at the beginning of the school year, so long as the student is enrolled full time. Scholarships to be used for tuition and books**shall be available to Juniors and Seniors in regular collegiate courses, students pursuing advanced degrees, and students pursuing full time accredited courses in Vocational Technical Schools where superior qualifications

and educational background warrant an award. Individual contributions in amounts exceeding five hundred dollars (\$500.00) may be disbursed as directed by the donor

*2006, **2007, **2012

4. Preference should be given to Idaho Institutions: however, scholarships can be allowed when an eligible student attends an accredited college or university out of state.
5. Scholarships shall be awarded only to members of The Order of Eastern Star with Idaho membership including their sons, daughters, grandsons, and granddaughters. Preference will be given to sons, daughters, and members of the Eastern Star.
6. The committee shall provide the necessary instructions for scholarship applications to the Subordinate Chapter Educational Committees. Applicants must be sponsored by an Eastern Star Chapter and the seal of the Chapter affixed on the application.

K. Star Information

This committee shall consist of one (1) sister, who shall be appointed annually.

1. She shall request information from Subordinate Chapter Secretaries, of sojourning members and provide information of the member's new location to the nearest Chapter.
2. Any expenditure of funds shall conform to By-Laws and Rules Article V, Section 14.

L. Tellers

This committee shall consist of three (3) members, one of whom shall be appointed annually for a term of three (3) years.

1. The senior member in point of service shall be chairman and shall have charge of the annual election. The Chairman shall assign the Assistant Tellers their duties, by dividing them into appropriate groups to facilitate collection of concurrent ballots, and insure that they have the opportunity to cast their ballots. The Chairman shall supervise and coordinate all election activities until completed. The Chairman shall maintain the official tally book and report the results on request of the Presiding Officer. The Teller's final report, as recorded in the official tally book, shall include votes cast and received for each elected member. At the conclusion of election the ballots and tally sheets shall be destroyed.
2. The second member in point of service shall remain in the counting area and be responsible for coordination of all activities within the counting area until completed.
3. The third member shall have the responsibility of conveying the official tally results from the counting area to the Teller Chairman.

M. Vendor Committee

1. This committee would consist of two (2) members, one of whom shall be appointed annually for a term of two (2) years. The senior member shall be chairman.
2. Prior to Grand Chapter, contact each Vendor who, having permission from the WGM, will be selling their merchandise during Grand Chapter. Obtain from each Vendor a signed contract, provided by the Board of Trustees, as to the fee, terms and conditions of their participation and to maintain contact with them throughout their stay at Grand Chapter
3. All fees received from Vendors will become part of the General Fund and used to help defray expenses of Grand Chapter. Any additional donations from vendors will go into the requested fund (ie: WGM's or WGP's Special Project, etc.)

N. Youth

This committee shall consist of three (3) members, one of whom shall be appointed annually for a term of three (3) years. The senior member in point of service shall be chairman.

1. They shall be responsible for promoting, within the state, the welfare and growth of Job's Daughters International, the International Order of Rainbow for Girls and the Idaho Order of DeMolay.
2. Recognize and honor the youth at the Grand Chapter session, and encourage their participation.
3. Any expenditure of funds shall conform to By-Laws and Rules Article V, Section 14.

**2007, □2009

O. ♦Service Dogs

1. This committee shall consist of three (3) members, one of which shall be appointed annually for a term of three (3) years. The senior member in terms of service shall be the chairman.
2. If an Idaho member is appointed to the General Grand Chapter Service Dog Committee, that individual shall also serve as an ex-officio member of this committee.
3. This committee shall promote an annual service dog project to be selected by the Worthy Grand Matron, and work with the Grand Secretary and Grand Treasurer to track all proceeds. The organization selected for the project shall be an IRS 501 (c)(3) non-profit corporation.
4. The monies earned from the project shall be presented each year at the Grand Chapter session to the selected organization (s). All proceeds shall be used for the benefit of an Idaho resident.
5. The committee shall also report the results of the project to the General Grand Chapter Service Dog committee on at least a yearly basis.

Section 3. The **Session** Committees shall consist of as many members as deemed necessary, or as hereinafter provided:

A. Assistant Tellers

++This committee shall consist of a minimum of twelve (12) members, divided into groups, who shall work under the direction of the Tellers Committee in collecting and tabulating the ballots.

B. Distinguished Guests

This committee shall consist of two (2) Past Grand Matrons and one (1) Past Grand Patron, the chairman to be designated by the Worthy Grand Matron, and shall serve in conjunction with the Hospitality Committee in extending courtesies to all Distinguished Guests. (Refer to Constitution, Article V, Section 3, and By-Laws and Rules, Article V, Section 8.) A list of Distinguished Guests receiving Honorary Membership Certificates shall be submitted to the Grand Secretary.

C. General Arrangements‡

This Committee shall work with the Worthy Grand Matron and the Hostess Chapters to plan the Annual Business Session.

D. Hospitality

This committee shall work in conjunction with the Distinguished Guests committee to extend all courtesies and to compile and submit a final report to the Grand Chapter session.

□ 2009, ‡2011, ++2013, ♦2021

E. Unfinished Business

This committee shall examine the minutes, proceedings, and all available information of the proceeding year's session and report all matters requiring action

Section 4. Special Committees shall consist of as many members as deemed necessary and shall have their duties designated by the Worthy Grand Matron.

- A. ESTARL General and District Chairmen
- B. Fraternal Relations
- C. General Grand Chapter Special Projects
- D. Benevolent Fund General and District Chairmen
- E. Worthy Grand Matron Special Projects ■2021, ■ 2009, ‡2011, ++2013

F. Publicity

G. Subordinate Chapter History Book Committee

This committee will function in conjunction with the Historian to compile and publish a book of subordinate chapter histories.

Section 5. Special appointments may be made by the Worthy Grand Matron as she deems necessary, such as: Assistant Grand Sentinels, Assistant Grand Warders, Bible Bearer, Emblem Bearers, Memory Book Chairmen, Musicians, Pages, Parliamentarian and Ushers.

Section 6. The initiatory work must be given or exemplified at least two (2) times during each Chapter year. Exemplification at the Worthy Grand Matron School of Instruction does qualify.

Section 7. There shall be an annual meeting to host the official visit of the Worthy Grand Matron. Written invitations should be extended for "The official visit of the Worthy Grand Matron". The purpose of the official visit is to **inspect ritualistic** work of the Order. If there is no candidate, the initiation ceremony shall be exemplified.

Section 8. The Obligation, as specified in the Secret Work, and the General Regulations and Landmarks, as specified in the Ritual, shall be presented in open Chapter at least once a year.

Section 9. The annual reports submitted at Grand Chapter, including the irregularities, questions and answers, as well as the adopted changes to the Idaho Code and Digest, shall be reviewed at a stated meeting, (no later than November 1) and the Worthy Grand Matron notified by the Chapter Secretary.

Section 10. All members of a Chapter are entitled to vote on questions properly submitted. The vote shall be taken by a show of hands, unless a standing vote is requested.

Section 11. Pictures must not be taken during any Ritualistic ceremony. The only exception is during open installation.

Section 12. Newspaper publicity should be encouraged, however the name of a person who has petitioned a Chapter must not be made public. The membership list shall not be made available for the purpose of solicitation.

Section 13. Chapter matters which should be kept secret shall not be discussed over the telephone, or in public places with non-members.

Section 14. Political matters shall not be introduced or discussed.

Section 15. Children over one (1) year of age shall be excluded from all stated, special or rehearsal meetings.

Section 16. Lighted (open flame) candles and smoking are prohibited during the Chapter meeting.

ARTICLE III ELECTION

Section 1. Office seeking and electioneering for office are contrary to all Eastern Star principles. Nominations for elective officers may be made from the floor or a nominating ballot may be used. If there is more than one nominee, officers are selected by secret ballot. When there is only one nominee, election may be by acclamation.■^

■2009, ^2010, 2022

SELF-PRONOUNCING GLOSSARY

(Strongly accented syllables are printed in capital letters)

actuate -- AK-chu-ate
address -- a-DRESS
adverse -- ad-VURSE
aged (adj.) -- A-jid
aged (verb) -- AYJD
alludes -- a-LYOODZ
associate -- a-SO-shi-ate
bade -- *BAYD or BAD
baton -- ba-TON
beneficent -- be-NEF-a-sent
cabalistic -- kab-a-LIS-tic
chaos -- KAY-oss
column -- KOL-um (not yum)
consummated -- KON-sa-mayt-ed
conversant -- KON-vur-sant
dais -- DAY-iss
discharge -- dis-CHARJ
discretion -- dis-KRESH-un
edict -- E-dikt
effect -- ef-FEKT (not ee)
Elimelech -- e-LIM-a-lek
emanate - EM-a-nate
endue -- en-DYOO
epistle -- e-PIS-al
era -- EE-ra
essentail -- e-SEN-shal
Esther -- ES-ter
exemplified -- eg-ZEM-pli-fide
exonerate -- eg-ZON-a-rate
fidelity -- fy-DEL-a-tih
filial -- FIL-i-ul
heroine -- HER-o-in (*er* as in *very*)
humble -- HUM-bal
illustrated -- il-LUS-tray-ted
(or) il-lus-TRAY-ted
infinite -- IN-fa-nit
inquirers -- in-KWYR-urz (not INK)
Israel -- IZ-ri-el
Jephthah --JEF-tha
jessamine -- JES-a-min (not JAZ)
maintenance -- MAYN-ta-nance
menial -- ME-ni-al
minute -- my-NYOOT
Moab -- MO-ab
momentous -- mo-MEN-tus
‡Naomi -- nay-OH-mee
oppressed -- op-PREST (not OH)
Orpah -- OR-pah (not ORF)
palm -- PAHLM
perform -- per-FORM (not pre)
promulgating -- pro-MUL-gay-ting
saith -- † SAY-eth (or) SETH
sentinel -- SEN-ta-nel (not SENT-nl)
subjected -- sub-JEK-ted
sword -- SORD
tenets -- TEN-ets
traversed -- TRAV-urст
Vashti -- VASH-tie
zealous -- ZELL-us

‡2016, †2018, *2022

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