

In order to save on printing costs, please make the following changes in your Code and Digest. Mark these changes "2007" to indicate the year in which it was passed.

Page 7

ARTICLE V, MEMBERSHIP, Section 2A In the first sentence, delete the words "including those who reside twenty (20) miles or less outside this Grand Jurisdiction,". Would then read: "A. Worthy Matrons, Worthy Patrons, Past Matrons or Past Patrons who are members of this Grand Chapter, are eligible for elective positions and the following appointive positions:" etc.

Page 17

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 2, C. 6 replace "audit" with "financial review". Would then read, "Secure a financial review if the vacancy occurs", etc.

Page 19

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 6 B. 3 delete "are audited annually" and "audit" and replace with "have a financial review". Would then read, "3. See that the books of the Grand Secretary and Grand Treasurer have a financial review to coincide with the fiscal close of April 30."

Page 19

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 6, 12(b) replace "Audit Committee" with "Financial Review Committee". Would then read ". . . information that may be necessary to the Financial Review Committee."

Page 20

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 6, 12(f) Add the following words at the end of the sentence, "which shall be distributed before the subsequent annual session". Would then read, "Proceedings of the annual session which shall be distributed before the subsequent annual session."

Page 20

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 6, 13(a) Delete "and Credential blank forms by May 1"

Page 20

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 6, 13(b) Change "Temple" to "Headquarters". Would then read "(b) International Headquarters Fund etc."

Page 21

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 7, B, 5 Replace the word "quarterly" with the words "semi-annual". Would then read, "Send the Benevolent Board a semi-annual report of all donations and revenue of Benevolent Endowment Fund investments."

Page 21

ARTICLE VII, POWERS AND DUTIES – GRAND OFFICERS, Section 7, B, 6 Replace the word "quarterly" with the words "semi-annual". Would then read, "Send the Scholarship Committee a semi-annual report of all revenue from investments of Educational Endowment Funds."

Page 22

ARTICLE VIII, POWERS AND DUTIES – BOARDS, Section 1, K 5 replace "Audit Committee" with "Financial Review Committee". Would then read, "5. Examine and review the report of the Financial Review Committee."

Page 29

ARTICLE X, GRAND CHAPTER COMMITTEES, Sections O, P and Q will now be N, O, and P, respectively.

Page 31

ARTICLE XI, ELECTION, Section 1 B Change "Credentials" at the end of the line to "Registration". It would then read, "Ballots will not be issued after 9:30 a.m. on Monday morning to facilitate the Registration Committee" etc.

Page 33

ARTICLE XII ANNUAL PROCEEDINGS, Section 1 Add the following sentence, "The Proceedings shall be distributed before the subsequent annual session." Would then read, ". . . assistance by the Junior Past Grand Matron. The Proceedings shall be distributed before the subsequent annual session."

Page 39

ARTICLE IV, INSTALLATION, Section 2 Delete the words "including those who reside twenty (20) miles or fewer outside this Grand Jurisdiction,". Would then read: "Members of a Chapter holding a current receipt for dues, are eligible to hold any office in a Chapter."

Page 41

ARTICLE VI, POWERS AND DUTIES OF OFFICERS, Section 2 L Replace "an audit" with "a financial review". Would then read, "., assume charge of the books, secure a financial review, and deliver " etc.

Page 41

ARTICLE VI, POWERS AND DUTIES OF OFFICERS, Section 2 M Replace "an audit" with "a financial review". Would then read, "M. Have authority to request a financial review of the Chapter " etc.

Page 42

ARTICLE VI, POWERS AND DUTIES OF OFFICERS, Section 6 A Delete the word "Credentials". It would then read, "Have custody of the Chapter seal, affixing the same to all properly signed Dues Receipts, Demits, Warrants, etc."

Page 43

ARTICLE VI, POWERS AND DUTIES OF OFFICERS, Section 6 J Change "Temple" to "Headquarters". Second sentence would then read, ".for the per capita tax and International Headquarters Fund monies. etc."

Page 44

ARTICLE VI, POWERS AND DUTIES OF OFFICERS, Section 6 Q Delete word "mail:" and insert "or electronic mail, if desired by members:" It would then read, "Q. Notify in writing by regular or electronic mail, if desired by member."

Page 47

ARTICLE VII COMMITTEES, Section 4 replace the word "audit" with "review" and replace "audits" with "reviews". Would then read, ". members shall review the Chapter financial records Additional reviews may be performed upon the request of the Worthy Matron."

Page 48

ARTICLE VIII, FEES, Section 3 Change "Temple" to "Headquarters". Would then read, "A fee of five dollars (\$5.00) for the International Headquarters Fund etc."

Page 51

ARTICLE XII, PETITIONS, Section 15 In the last sentence, change "Temple" to "Headquarters". Would then read, "The demit or certificate of transfer and the International Headquarters Fund fee etc."

Page 56

ARTICLE XVII, MEMBERSHIP, Section 1 Add a new E. "Fifty Year Members, when receiving their pin, are entitled to Grand Honors one (1) time only."

CHANGES TO INDEX:

Page I

ACCOUNTS, Investments, Article VIII, Section 1K4, change Page 21 to Page 22

ACCOUNTS, Subordinate Chapters, Article VI, Section 2 R, 1, Page 41. Delete the '1'

ADMISSION, Grand Chapter, Article V, Section 8, Page 12. Change to Article III, Section 7,

Changes to Index Continued

Page II

ANNUAL REPORT, Distribution by Credentials Cmte., Article X, Section 2, C (1), Page 25.

Change to Distribution by Registration Cmte., Article X, Section 2, K, 2, Page 27

ANNUAL REPORT, Reviewing by Jurisprudence, Article X, Section 2, I (e), Page 27. Change to

Reviewing by Jurisprudence, Article X, Section 2, I, 5, Page 27

Page III

AUDIT change to FINANCIAL REVIEW

Page IV

BALLOT, Issued at Grand Chapter, Article X, Section 2, C (a & b), Page 25. Change to Issued at Grand Chapter, Article X, Section 2, K, 2, Page 27

Page X

ELECTION, Grand Chapter Tellers Duties, Article X, Section 2, m N, 1, Page 28. Change to Article X, Section 2, N, Page 29

ESTARL, Grand Chapter Committee Duties, Section X, Section 2, E, 1, Page 25. Change to Article X, Section 2, C, Page 25

ESTARL Scholarship Awards, Article X, Section 2, L (b & c), Page 27. Change to Article X, 2, C, 2, Page 25

Page XIII

INTERNATIONAL TEMPLE FUND Change to INTERNATIONAL HEADQUARTERS FUND

Page XIV

MEMBERSHIP, insert "Golden Stars, Article XVII, Section 1, E, Page 56

OTHER CHANGES

Page 2 TABLE OF CONTENTS, IDAHO CONSTITUTION, Article IX delete "and Proxies" would then read "Article IX, Voting, Page 9"

Page 9 ARTICLE IX, VOTING AND PROXIES Delete the words "AND PROXIES". Would then read "ARTICLE IX, VOTING".

Page 31 Add "ARTICLE XI" at the top of the page above "ELECTION"

Page 43 Section 6 C reference in paragraph should read "(refer to Rules and Regulations, Article II, Section 1F)" Add the number '1' before the 'F'

**BY-LAWS AND RULES
OF THE
GRAND CHAPTER OF IDAHO**

ARTICLE I

The Grand Jurisdiction of Idaho shall conform to the Ritual and to the Ritualistic Work in the General Grand Chapter Book of Instructions. When changes are made in Ritualistic Work or Resolutions pertaining to Ritualistic Work are adopted in General Grand Chapter, they shall IMMEDIATELY BE IN FORCE in the Jurisdiction.

**ARTICLE II
ANNUAL SESSIONS**

Section 1. Grand Chapter Sessions shall rotate on a three area schedule: South-West, South-East and North.

All Chapters in each district will assist in entertaining Grand Chapter and the Grand Conductress-elect shall recommend a Chapter to be appointed by the Worthy Grand Matron as the hostess Chapter.

South-West Chapters will include:

Valeria #76 and Valley #74 and all Chapters in west Idaho.

South-East Chapters will include:

Victory #60 and all Chapters to Idaho Falls.

North Chapters will include:

Mt. Queen #11 and all Chapters in North Idaho.

Section 2. In the event a change in the rotation is necessary, the Worthy Grand Matron shall designate the area of meeting.

**ARTICLE III
ORDER OF BUSINESS**

Section 1. The Grand Chapter shall convene informally on the second Sunday in June at 9:00 a.m. for church service, ESTARL awards, Memorial Service and Draping of the Altar. The afternoon session shall convene at 1:30 p.m. to honor Golden Stars, Masonic Youth organizations, General Grand Chapter Appointees and Special Committee reports. The times and the suggested order of business for the informal session may be modified at the discretion of the Worthy Grand Matron.**

Section 2. The informal Sunday evening session shall convene at 7:30 p.m. and include the presentation of flags, introduction of all Distinguished Guests, Session Assistants, and Hostess Chapters.**The time and the suggested order of business for the informal session may be modified at the discretion of the Worthy Grand Matron.

Section 3. The formal opening shall convene the following Monday morning at 8:00 a.m., at which time the Worthy Grand Matron shall see that the stations are properly filled, ascertain the presence of a quorum and open Grand Chapter. The signs and passes shall not be given during the Grand Chapter opening.

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Section 4. The order of business shall be:

- A. Formal Opening
- B. Presentation of the American flag, only
- C. Introductions*
- D. Announcement of changes in Grand Officers and committees
- E. Report by Registration Committee of number of voting delegates.**
- F. Election (10:00 a.m.)
- G. Report of Unfinished Business Committee
- H. Worthy Grand Matron report
- I. Worthy Grand Patron report
- J. Grand Secretary report
- K. Grand Treasurer report
- L. Board of Trustees report
- M. Benevolent Board report
- N. Reports of Standing Committees
- O. Grand Chaplain report*
- P. The business shall be completed Tuesday.
- Q. Open Installation of Grand Officers, per Ritual
- R. Appointment of Standing Committees
- S. Closing, per Ritual

* May be interspersed with the order of business at the discretion of the presiding officer.

Section 5. All business shall be conducted in accordance with Robert's Rules of Order Revised, except as may be specifically designated in this Code.

Section 6. Each voting delegate shall be issued an official badge at the time of registration. A member of the Order of the Eastern Star not wearing the official voting badge shall be allowed to speak on questions only with the consent of the Grand Chapter.

Section 7. Only those wearing an official badge showing proof of registration shall be admitted to any formal Grand Chapter session.

Section 8. Any member or person causing a breach of order during a session may be reprimanded and/or expelled at the discretion of the presiding officer.

ARTICLE IV REVENUE

Section 1. The revenue of this Grand Chapter shall be derived from the following sources:

- A. Annual per capita of five dollars (\$5.00) plus the amount of per capita assessed by General Grand Chapter.
- B. Grand Chapter session registration fee of ten dollars (\$10.00).
- C. Fines -- two dollars and fifty cents (\$2.50) and five dollars (\$5.00).
- D. Sale of supplies from the Grand Secretary's office.
- E. Dispensations to form new chapters, including necessary supplies, two hundred twenty-five dollars (\$225.00).

- F. Funds and sale of property of defunct chapters.
- G. Contributions or gifts from chapters or individuals.
- H. Interest from investments of surplus funds.
- I. An administrative fee from each fund not to exceed two hundred (\$200.00) annually shall be assessed as follows:
 - 1. ESTARL Fund -- 2% of both annual contributions and annual interest earnings.
 - 2. Benevolent Fund -- 2% of annual interest earnings.
 - 3. Voluntary Prepaid Life Membership Endowment Fund. Memorial Prepaid Life Membership Endowment Fund and Associate Memorial Membership Endowment Fund -- 2% of annual interest earnings.
 - 4. Scholarship Fund -- 2% of both annual contributions and interest from the Education Endowment Fund.

- Section 2.** The monetary assets of this Grand Chapter are established in the following categories:
- A. The Benevolent Endowment Fund is a permanent and irreducible fund which shall consist of contributions from chapters and individuals. The annual interest from this fund shall be added to the Benevolent Fund.
 - B. The Benevolent Fund is the interest accruing from the Benevolent Endowment Fund and contributions from chapters and individuals.
 - C. The Joyce Casper ESTARL Endowment Fund is a permanent and irreducible fund of contributions from chapters and individuals. The annual interest from this fund shall be added to the ESTARL Fund.
 - D. The ESTARL Fund shall consist of contributions from chapters and individuals, and the interest from The Joyce Casper ESTARL Endowment Fund.
 - E. The Educational Endowment Fund is a permanent and irreducible fund and consists of contributions from chapters and individuals. Interest from this fund is placed in the Scholarship Fund.
 - F. The Scholarship Fund is derived from the interest accrued from the Educational Endowment Fund, \$0.10 (ten cents) from the annual per capita tax* and contributions from chapters and individuals.
 - G. The Voluntary Prepaid Life, Memorial Prepaid Life, and Associate Memorial Membership Endowment Funds are derived from assessed fees of participating members/chapters.
 - H. The General Fund Endowment Fund is a permanent and irreducible fund and consists of contributions from chapters and individuals.
 - I. Special Project Funds are collected to cover special needs of members and others.
 - J. The General Fund shall consist of revenue from all other sources. (Article IV, Section 1)

ARTICLE V EXPENSE

- Section 1.** The Grand Chapter shall defray the following expenses of the Worthy Grand Matron, Worthy Grand Patron, Grand Secretary and Grand Treasurer at the annual session:
- A. Five (5) nights lodging, one room double occupancy.
 - B. Reimbursement for meals covering the period of Saturday through Tuesday shall be allowed by either complimentary tickets or by submitted vouchers.

Section 2. The Worthy Grand Matron shall receive an amount not to exceed two thousand six hundred dollars (\$2,600.00) per annum to defray all her expenses. Thirteen hundred dollars (\$1,300.00) shall be payable upon her assumption of office; the balance may be drawn on request. Any expenses incurred over and above this amount shall be provided by her personally. She shall also receive an additional sum of one hundred (\$100.00) toward the purchase of her Past Grand Matron jewel.

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Section 3. The Worthy Grand Patron shall receive the sum of fifteen hundred dollars (\$1500.00) per annum. Seven hundred fifty (\$750.00) shall be payable upon his assumption of office; the balance may be drawn upon request. Any expenses over and above this amount shall be provided by him personally. He shall also receive an additional sum of forty dollars (\$40.00) toward the purchase of his Past Grand Patron Jewel.

The Grand Chapter shall defray all expenses of the Worthy Grand Patron in the institution of new Chapters.

Section 4. The Grand Secretary shall be allowed the following expenses:

- A. Five hundred dollars (\$500.00) per month compensation for her/his services.
- B. Two hundred fifty dollars (\$250.00) per month as rent for office facilities, telephone, other utilities and reimbursement for use of private car.
- C. Long distance phone calls when conducting Grand Chapter business.
- D. Fifteen dollars (\$15.00) per day for a qualified assistant during the Grand Chapter session.
- E. An assistant for office support, not to exceed ten (10) days or eighty (80) hours per year, the rate of pay for this service to be minimum wage.
- F. Fidelity Bond fee.

Section 5. The Grand Treasurer shall be allowed the following expenses:

- A. Two hundred dollars (\$200.00) per month compensation for her/his services.
- B. Fifteen dollars (\$15.00) per month for office space.
- C. Fidelity Bond fee.
- D. Annual rent of Safe Deposit Vault.

Section 6. The Grand Chaplain shall be reimbursed for postage and stationery used in her/his fraternal work. Any necessary expense incurred in the memorial service, not to exceed fifty dollars (\$50.00) will be allowed.*

Section 7. The Grand Marshal shall be reimbursed for necessary expenses incurred, not to exceed fifty dollars (\$50.00).*

Section 8. The Distinguished Guest Committee shall be allowed the following expenses:

- A. For the Most Worthy Grand Matron and/or Most Worthy Grand Patron on the occasion of their official visit:
 - 1. One room, double occupancy, not to exceed three (3) nights.
 - 2. Complimentary luncheon and banquet tickets for all Grand Chapter functions.
- B. Registration fees for the Most Worthy Grand Matron and the Most Worthy Grand Patron.
- C. Complimentary tickets to the Distinguished Guests luncheon shall be presented to: The Most Worshipful Grand Master of Masons in Idaho, Miss Idaho Job's Daughter, the Grand Bethel Honored Queen, Idaho Grand Guardian and Associate Grand Guardian of Job's Daughters International, the State Master Councilor, State DeMolay Sweetheart, and Idaho Executive Officer of the Order of DeMolay; and the Grand Worthy Advisor and Supreme Inspector of Washington and Idaho of the International Order of the Rainbow for Girls.
- D. Distinguished guests shall receive a gift on behalf of the Grand Chapter; the total amount of all gifts shall not exceed two hundred dollars (\$200.00).

Section 9. The General Arrangements Committee shall receive an amount of one thousand dollars (\$1,000.00) toward expenses of the session, to be paid on request. Facility rent, if required, shall be allowed with prior approval of the Board of Trustees.

7. Submit an annual report at each Grand Chapter session, setting forth a statement of the financial condition of the Grand Chapter and its investments, together with such recommendations as they may consider advisable.

8. In case of a vacancy in the office of Grand Secretary or Grand Treasurer, the Board of Trustees shall immediately take possession of all money, books, papers and other property belonging to this Grand Chapter and shall retain possession of such assets until notified by the Worthy Grand Matron to deliver the same to the succeeding officer.

9. Establish advanced arrangements for Grand Chapter sessions, giving preference to a site that has air conditioning and handicap access. They shall determine whether scholarship funds, endowment funds, or similar devices, in the name of the Grand Chapter of Idaho, Order of The Eastern Star, may be established to provide, in lieu of rent, the necessary meeting facilities for the annual Grand Chapter session.

L. The Chairman of the Board of Trustees shall notify elected and ex-officio members of all meetings. A summary of the meeting transactions shall be sent to all absent members.

Section 2. Benevolent

A. Membership shall consist of the following:

Two (2) Past Grand Matrons

One (1) Past Grand Patron

B. At each annual session, there shall be appointed one (1) member of the same classification as her/his predecessor to serve for three (3) years. They shall not serve more than three (3) consecutive terms.

C. They shall investigate all applicants for relief made to the Grand Chapter and empower the Grand Secretary to issue warrants for disbursement thereof. (Refer to By-Laws and Rules, Article VI, Section 1)

D. They shall make a report at each annual session.

**ARTICLE IX
GRAND REPRESENTATIVES**

Section 1. Past Matrons and Past Patrons who are members in good standing in a Subordinate Chapter of this Jurisdiction,**are eligible to appointment as Grand Representatives. Past Grand Matrons and Past Grand Patrons are not eligible for this appointment. A Grand Representative must resign her/his appointment to serve on a Grand Chapter Standing Committee.

Section 2. The Worthy Grand Matron issues commissions to those who represent Idaho in other Grand Jurisdictions. She recommends for appointment those representing other Grand Jurisdictions in Idaho and requests that such appointments coincide with the term of their Grand Representative counterpart.

Section 3. Grand Representatives shall endeavor to attend the Grand Chapter of the Grand Jurisdiction to which they have been commissioned, at least once during their tenure of appointment, thereby strengthening the bond of fraternalism among the Grand Jurisdictions. They shall make a report of their attendance to the Associate Grand Conductress to assist her in making the Fraternal Correspondence report.

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Section 4. Grand Representatives, upon being elected/appointed and installed as a Grand Officer, shall resign his or her commission.

Section 5. When a Grand Representative finds it necessary to relinquish her/his commission, she/he shall notify the Worthy Grand Matron.

Section 6. Grand Representatives shall be presented at the Altar, introduced to the Grand Chapter and extended the Grand Honors ONLY at a Grand Chapter session.

ARTICLE X GRAND CHAPTER COMMITTEES

Section 1. Past Matrons and Past Patrons who are members in good standing in a Subordinate Chapter of this Jurisdiction, are eligible for appointment by the Worthy Grand Matron and shall serve for the specified term. A Standing Committee member must resign her/his appointment to serve as a Grand Officer or a Grand Representative.

A. They shall immediately act upon all matters referred to them by the Worthy Grand Matron.

B. All Committee Chairmen must submit letters or reports to the Worthy Grand Matron for approval, before forwarding to Subordinate Chapters.

C. All Committee Chairmen, whose activities involve expenditures of Grand Chapter funds, shall submit all budget requests to the Chairman of the Board of Trustees on or before April 1st, for the ensuing year. (Refer to By-Laws and Rules, Article VIII, Section 1, K, 6)

D. All session reports shall be typewritten in triplicate, signed by all members of the committee, read by a member of the committee and two (2) copies filed with the Grand Secretary before the close of the session, to be included in the Proceedings. The third copy is to be retained by the Chairman for reference.

E. Committee Chairmen shall provide the succeeding Chairmen with current instructions of committee functions to assist in the performance of their duties.

F. When a vacancy occurs in a Grand Chapter committee position due to death, resignation or other legal cause, the Worthy Grand Matron shall be notified.

Section 2. The Standing Committees who are appointed at the time of installation shall be:

A. Appeals and Grievances

This committee shall consist of three (3) members who shall be appointed annually; two (2) shall be sisters, one (1) shall be a brother, the first sister named thereon to be chairman.

They shall review all appeals and grievances referred to them by the Worthy Grand Matron or the Grand Chapter and report the findings to the Worthy Grand Matron or the Grand Chapter, as the case may be.

B. Dispensations and Charters

This committee shall consist of three (3) members who shall be appointed annually; two (2) shall be sisters, and one (1) shall be a brother, the first sister named thereon to be chairman.

They shall examine the returns, records and proceedings of all Chapters under dispensation, ascertain if charters have been surrendered or revoked and report to the Grand Chapter.

C. ESTARL Central

Eastern Star Training Awards for Religious Leadership committee shall consist of three (3) members; two (2) sisters and one (1) brother, one of whom shall be appointed annually for a term of three (3) years. The senior member in point of service shall be the chairman, and the second year member shall be the secretary.

1. This fund consists of contributions from Chapters, individuals and the interest from the Joyce Casper ESTARL Endowment Fund and is established for the purpose of giving assistance to men and women who desire to enter the various fields of religious service, such as ministers and directors of the following: church music, religious education and youth leadership.

2. Scholarships shall be awarded in accordance with procedures and regulations formulated by the committee. They shall authorize the Grand Secretary to issue warrants in the specific amounts. All funds received each year shall be awarded if possible.

3. Awards may be variable in amount and will be on the basis of funds available, number and qualifications of applicants. Scholarships are to be given only to college juniors and seniors or students attending seminaries. Awards are to be made for one (1) year subject to renewal. Applicants need not be of Masonic or Eastern Star affiliation.

4. Awards are to be made in the form of a certificate presented to the student. A check in the amount of one-half (½) the award will be sent to the school at the beginning of each semester, so long as the student is enrolled in an accredited school in a course pursuant to full time religious service. The money is to be used for books, tuition, board, clothing or medical aid.

5. Applicants must be sponsored by an Eastern Star Chapter and the seal of the Chapter affixed on the application.

D. Financial Review**

This committee shall consist of three (3) members, one of whom shall be appointed annually for a term of three (3) years. The senior member in point of service shall be chairman.

1. They shall meet after April 30 each year, at the office of the Grand Secretary, to review the books of the Grand Secretary and the Grand Treasurer.

2. Copies of the financial review shall be furnished to the Grand Secretary, the Grand Treasurer and to the members of the Board of Trustees before Grand Chapter convenes.**

3. The members of the Financial Review Committee will serve without bond and not be held responsible for any error or omission which might occur as a result of the annual review of the Grand Chapter.**

E. Fraternal Correspondence

This committee shall consist of three (3) members - the Associate Grand Conductress, Chairman, the Grand Conductress and the Associate Grand Matron.

They shall review all printed Proceedings from the other Grand Jurisdictions and reports of attendance by our own Grand Representatives and submit a report to the Grand Chapter.

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F. General Arrangements Committee

This committee shall consist of three (3) members, one of whom shall be appointed annually for a term of three (3) years. The Grand Conductress elect shall recommend a member, to be appointed by the Worthy Grand Matron, for this committee. The senior member in point of service shall be chairman.

1. They shall work with the Worthy Grand Matron and hostess Chapters for the Annual Business Session in which she will preside.
2. They shall work with the Board of Trustees on all session financial contracts and session fiscal matters as they concern the General Fund of the Grand Chapter. This committee shall prepare an Annual Session budget to be incorporated into the required Board of Trustees' budget.
3. They shall make recommendations to the Board of Trustees on future contracts for the annual business session facilities. They shall be represented on the facilities subcommittee of the Board of Trustees.

G. Golden Stars

This committee shall consist of three (3) sisters, one of whom shall be appointed annually for a term of three (3) years. The senior sister in point of service shall be chairman.

1. They shall recognize, honor and, during the session, provide entertainment for our Fifty (50) Year Members.
2. Any expenditure of funds shall conform to By-Laws and Rules, Article V, Section 14.

H. Historian

This committee shall consist of one (1) member to be appointed for a term of two (2) years.

1. The Historian shall maintain a current record of subordinate chapter histories.
2. A form shall be included in the Worthy Matron and Secretary packets distributed at each Grand Chapter session.

I. Jurisprudence

This committee shall consist of nine (9) members and be comprised of the following:

- Two (2) Past Grand Matrons
- One (1) Past Grand Patron
- Three (3) Past Matrons
- Three (3) Past Patrons

At each annual session, there shall be appointed three (3) members, of the same classification as her/his predecessor, to serve for a term of three (3) years. The Past Grand Matron or Past Grand Patron having the shortest term to serve shall serve as chairman. A period of one (1) year shall elapse before the retiring member can again be appointed to this committee.

1. They shall act in an advisory capacity to the Worthy Grand Matron involving questions relating to the Constitution, Laws and Regulations regarding Eastern Star law and practices. Decisions or interpretations of the law, whether verbal or written, shall be verified in writing to the Worthy Grand Matron immediately.
2. They shall review the Associate Grand Matron's and the Worthy Grand Matron's proposed appointments for eligibility, prior to announcement (except Special Appointments as listed in Section 5, page 55)
3. They shall advise Grand Chapter committees on all questions of usage when requested, forwarding a copy of all such correspondence concerning the questions and interpretations to the Worthy Grand

Matron.

4. They may furnish an opinion whenever a member of the Grand Chapter has a question of fraternal law or usage, with the understanding that the opinion is only advisory and that the Worthy Grand Matron is the only one authorized to make binding decisions. A copy of all such questions and opinions must be forwarded to the Worthy Grand Matron.
5. All decisions, actions and appointments made by the Worthy Grand Matron shall be reviewed after receipt of the annual report, and their conclusions reported to the Worthy Grand Matron by June 1st preceding the Grand Chapter annual session.
6. Each question requiring action shall be acted upon separately by the Grand Chapter, whose decision shall be final.
7. They shall consider all proposals to amend the Code and Digest of the Grand Chapter, to verify the legality of any proposed resolution, correct any inconsistency and clarify the intent, and report to the Grand Chapter for consideration.
8. All questions of law that may result from actions of the Grand Chapter session shall be considered and reported.
9. They shall submit a final report, which shall include a complete summation of all actions and decisions made during the year and at the Grand Chapter session.
10. They shall appoint a Past Grand Matron to act as Worthy Grand Matron if all line officers are incapacitated.

J. Library

One (1) sister shall be appointed annually as Librarian for the Grand Chapter.

The Librarian shall maintain a current inventory and index of Eastern Star library material and submit this listing to Subordinate Chapters annually. Any expenditure of funds for new inventory purchases that exceed the amount specified in By-Laws and Rules, Article V, Section 14, shall be made by proper budget requests.

K. Registration

This committee shall consist of six (6) members, a sister and a brother shall be appointed annually for a period of three (3) years. The senior sister in point of service shall be chairman.

1. They shall provide the option of pre-registration and forward the necessary forms to the General Arrangements Committee for inclusion with the housing and meal reservation forms.
2. They shall check current receipts for dues of all members and visitors, collect the registration fee, issue an official badge, ballot, colored voting card, annual reports and proposed legislation. No ballots shall be issued after 9:30 a.m. Monday.

A registration fee shall not be required for the Most Worthy Grand Matron, Most Worthy Grand Patron, Masonic and Youth Leaders (as listed in By-Laws and Rules, Art. V, Sec. 8, C) and Fifty Year Members who attend only for the ceremony in which they are being honored.

3. They shall keep an accurate record of all voting delegates present and report number of ballots issued.

(a) Before the formal opening, confirm the presence of a quorum.

(b) Preceding election, the total number of eligible votes that can be cast.

4. A member of the committee shall register Distinguished Guests and visitors, as set forth in 2 above, in conjunction with the Distinguished Guests Committee.
5. They shall report annually the total number registered and the revenue collected. All revenue shall be given to the Grand Secretary, taking a receipt therefore.

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6. Lost or misplaced badges will require a verification with the Registration Committee before a new badge can be issued.

7. Registration shall close at 5:00 p.m. Monday

L. Scholarship

This committee shall consist of three (3) members and be comprised of the following:

Two (2) Past Grand Matrons

One (1) Past Grand Patron

At each annual session there shall be appointed one member of the same classification as her/his predecessor, to serve for a term of three (3) years. They shall not serve more than two (2) consecutive terms. The senior member in point of service shall be the chairman, and the second year member shall be the secretary.

1. The Scholarship Fund is derived from the interest accrued from the Educational Endowment Fund, \$0.10 (ten cents) from the annual per capita tax, and contributions from chapters and individuals.

2. Scholarships shall be awarded in accordance with procedures and regulations formulated by the committee. They shall authorize the Grand Secretary to issue warrants in the specified amounts. Contributions to the Scholarship Fund and the total yield received each year from the Educational Endowment Fund should be awarded, if possible.

3. Awards may be variable in amount and will be awarded on the basis of funds available, number and qualifications of applicants. Awards are to be made for one (1) year subject to renewal. Depending on the amount of the award, the committee may have the option of sending a check in the amount of one half (½) the award to the school at the beginning of each semester, or a full payment at the beginning of the school year, so long as the student is enrolled full time. Scholarships to be used for tuition and books**shall be available to Juniors and Seniors in regular collegiate courses, students pursuing advanced degrees, and students pursuing full time accredited courses in Vocational Technical Schools where superior qualifications and educational background warrant an award. Individual contributions in amounts exceeding five hundred dollars (\$500.00) may be disbursed as directed by the donor.

4. Preference should be given to Idaho Institutions: however, scholarships can be allowed when an eligible student attends an accredited college or university out of state.

5. Scholarships shall be awarded only to members of The Order of Eastern Star with Idaho membership including their sons, daughters, grandsons, and granddaughters. Preference will be given to sons, daughters, and members of the Eastern Star.

6. The committee shall provide the necessary instructions for scholarship applications to the Subordinate Chapter Educational Committees. Applicants must be sponsored by an Eastern Star Chapter and the seal of the Chapter affixed on the application.

M. Star Information

This committee shall consist of one (1) sister, who shall be appointed annually.

1. She shall request information from Subordinate Chapter Secretaries, of sojourning members and provide information of the member's new location to the nearest Chapter.

2. Any expenditure of funds shall conform to By-Laws and Rules Article V, Section 14.

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N. Tellers

This committee shall consist of three (3) brothers, one of whom shall be appointed annually for a term of three (3) years.

1. The senior brother in point of service shall be chairman and shall have charge of the annual election. The Chairman shall assign the Assistant Tellers their duties, by dividing them into appropriate groups to facilitate collection of concurrent ballots, and insure that they have the opportunity to cast their ballots. He shall supervise and coordinate all election activities until completed. He shall maintain the official tally book and report the results on request of the Presiding Officer. The Teller's final report, as recorded in the official tally book, shall include votes cast and received for each elected member. At the conclusion of election the ballots and tally sheets shall be destroyed.
2. The second brother in point of service shall remain in the counting area and be responsible for coordination of all activities within the counting area until completed.
3. The third brother shall have the responsibility of conveying the official tally results from the counting area to the Teller Chairman.

O. Vendor Committee

1. This committee would consist of two (2) members, one of whom shall be appointed annually for a term of two (2) years. The senior member shall be chairman.
2. Prior to Grand Chapter, contact each Vendor who, having permission from the WGM, will be selling their merchandise during Grand Chapter. Obtain from each Vendor a signed contract, provided by the Board of Trustees, as to the fee, terms and conditions of their participation and to maintain contact with them throughout their stay at Grand Chapter
3. All fees received from Vendors will become part of the General Fund and used to help defray expenses of Grand Chapter. Any additional donations from vendors will go into the requested fund. (ie:WGM's or WGP's Special Project, etc.)

P. Youth

This committee shall consist of three (3) members, one of whom shall be appointed annually for a term of three (3) years. The senior member in point of service shall be chairman.

1. They shall be responsible for promoting, within the state, the welfare and growth of Job's Daughters International, the International Order of Rainbow for Girls and the Idaho Order of DeMolay.
2. Recognize and honor the youth at the Grand Chapter session, and encourage their participation.
3. Any expenditure of funds shall conform to By-Laws and Rules Article V, Section 14.

Section 3. The Session Committees shall consist of as many members as deemed necessary, or as hereinafter provided:

A. Assistant Tellers

This committee shall consist of sixteen (16) members, divided into groups, who shall work under the direction of the Tellers committee in collecting and tabulating the ballots.

B. Distinguished Guests

This committee shall consist of two (2) Past Grand Matrons and one (1) Past Grand Patron, the chairman to be designated by the Worthy Grand Matron, and shall serve in conjunction with the Hospitality Committee in extending courtesies to all Distinguished Guests. (Refer to Constitution, Article V, Section 3, and By-Laws and Rules, Article V, Section 8.) A list of Distinguished Guests receiving Honorary Membership Certificates shall be submitted to the Grand Secretary.

C. Gift Room

This committee shall control the receipts and distribution of all gifts.

D. Hospitality

This committee shall work in conjunction with the Distinguished Guests committee to extend all courtesies and to compile and submit a final report to the Grand Chapter session.

E. Returns

This committee shall work in conjunction with the Grand Secretary in obtaining the necessary information from Subordinate Chapter Annual Returns and submit the following tabulation:

1. Number of members admitted, rejected, deceased, suspended, expelled and the total membership at the close of the calendar year.
2. Chapters who failed to make Annual Returns or to pay the per capita tax.

F. Unfinished Business

This committee shall examine the minutes, proceedings, and all available information of the preceding year's session and report all matters requiring action.

Section 4. Special Committees shall consist of as many members as deemed necessary and shall have their duties designated by the Worthy Grand Matron.

A. ESTARL General and District Chairmen

B. Fraternal Relations

C. General Grand Chapter Special Projects

D. Benevolent Fund General and District Chairmen

E. Worthy Grand Matron Special Projects

F. Publicity

G. Subordinate Chapter History Book Committee

This committee will function in conjunction with the Historian to compile and publish a book of subordinate chapter histories.

Section 5. Special appointments may be made by the Worthy Grand Matron as she deems necessary, such as: Assistant Grand Sentinels, Assistant Grand Warders, Bible Bearer, Emblem Bearers, Memory Book Chairmen, Musicians, Pages, Parliamentarian and Ushers.

- (a) If the petitioner is elected to Dual Membership, the Secretary of the electing Chapter shall notify the Primary Chapter and the Grand Secretary of this Grand Jurisdiction
- (b) In case of suspension, expulsion, demit or death the Secretary shall notify the dual member's Chapter and the Grand Secretary.
5. Notify the Grand Secretary of a Petition for Reinstatement from a previous member in Idaho suspended for non-payment of dues from a Chapter which no longer exists. State member's name, name & number of former Chapter and year of suspension. Verification of previous membership must be received from the Grand Secretary before the petition may be read. (Refer to Rules & Regulations, Article XII, Section 6, B.)
6. All requests for special dispensations from the Worthy Grand Matron when instructed to do so, assuring that sufficient time is allowed to accomplish the request before the annual session of Grand Chapter, including a fee of one dollar (\$1.00) for the following reasons:
- (a) To elect and install officers out of time.
 - (b) Change place of meeting.
 - (c) Initiate within two (2) weeks of candidate election. (Refer to By-Laws and Rules, Article VII, Section 2, B, 3 (b).
7. All requests for waivers of jurisdiction when necessary. Reply must be received before ballot is taken. Out of state requests must be secured through the Worthy Grand Matron.
8. The Worthy Grand Matron that the annual Grand Chapter reports have been reviewed.
9. As soon as possible, all deaths occurring in the Chapter to the Grand Chaplain. Upon the death of a Past Grand Matron, Past Grand Patron or Grand Officer, send a brief life history of the deceased to the Grand Secretary. (Refer to By-Laws and Rules, Article V, Section 16).
10. All resident members of special meetings.
11. The home Chapter of a visiting Member who has passed the proficiency test.
12. On or before January 25, the Star Information Committee Chairman of changes in the Chapter Roster.
13. The Golden Star Committee Chairman, of the names, addresses and birthdays of all new 50 year members, the names of deceased 50 year members, and any change of address of a 50 year member.
- R. At the last stated meeting in October, read the names of all members whose current year dues will be in arrears on December 31. On December 31 issue notices of suspension.
- S. At the first stated meeting in January of each year, report those members suspended for non-payment of dues, and record the names in the minutes.
- T. Ascertain if the incoming Worthy Matron has the latest revision of the Ritual, Idaho Code & Digest and By-Laws of the Chapter.
- U. Provide the Idaho Code & Digest, the By-Laws of the Chapter, and the Secret Work for the Installing Officer to present to the proper officers at time of Installation.
- V. Provide the Worthy Patron, Associate Patron, Conductress and Associate Conductress with a copy of the Secret Work and record the receipt of same in the Chapter minutes.
- W. Collect five dollars (\$5.00) for International Headquarters** Fund from all initiated, affiliated and dual members and issue a certificate for same. Forward all monies to the Grand Secretary with the annual report.
- X. Forward to the Grand Secretary, no later than April 1, all monies collected for the Benevolent Fund, ESTARL, Scholarship Fund and special projects.
- Y. Distribute the complimentary proceedings of Grand Chapter as follows: One (1) copy for Chapter, one (1) copy for the Worthy Matron whose year coincides with her WGM. **2007

- Z. Retain for Chapter use the complimentary copy of the Grand Chapter Membership Roster.
- AA. Deliver to the successor all Chapter properties in her/his possession.
- AB. In the event the Chapter dissolves, surrender all Chapter records to the Worthy Matron.
- AC. Immediately dispense all Benevolent Funds when received from Grand Chapter with consideration to the needs and anonymity of the recipients.
- AD. In the event of a merger, the subordinate Chapter Secretary receiving the Voluntary, Associate or Memorial Prepaid Life Membership shall inform the Grand Secretary and Grand Treasurer prior to December 31 of that year.

Section 7. The Treasurer shall:

- A. Issue receipts for money received from the Secretary and deposit the money.
- B. Issue checks in payment of warrants received from the Secretary.
- C. Report annually, or upon request from the Worthy Matron, all receipts and disbursements.
- D. Keep an accurate account, in permanent books, of all transactions.
- E. Deliver to the successor all Chapter property and money in her/his possession.
- F. In the event the Chapter dissolves, surrender all Chapter records and monies to the Worthy Matron.

Section 8. The Conductress shall:

- A. Ascertain that all visitors have a properly signed receipt for dues.
- B. Instruct newly initiated members on or before the next meeting:
 - 1. How to enter and retire while Chapter is in session.
 - 2. How and when to use the reverent attitude.
 - 3. Meaning of the raps of the gavel.
 - 4. How to ballot.
- C. Instruct a proficiency class for members. A proficiency test should be taken within six (6) months from date of initiation.
- D. Be responsible for one (1) copy of the Secret Work and any transfer shall be accompanied by a written receipt.
- E. Assist the Marshal in the preparation, removal and storage of the Chapter paraphernalia.

Section 9. The Associate Conductress shall:

- A. Assist the Conductress in:
 - 1. Examining visitor receipts.
 - 2. Instructing newly initiated members.
 - 3. Preparing members for the proficiency test.
 - 4. Introducing, whenever her assistance is needed.
- B. Assure proper preparation and location of the ballot box prior to a meeting in which balloting is likely to occur. The ballot box is placed at the North of the pedestal in the East before the Chapter is opened.
- C. Assist the Marshal in the preparation, removal and storage of the Chapter paraphernalia.
- D. Be responsible for one (1) copy of the Secret Work and any transfer shall be accompanied by a written receipt.

- B. If the member holds dual membership in two Chapters within the Jurisdiction of Idaho, VPLM must be paid in the Primary Chapter before the Secondary Chapter.
- C. Per capita tax shall be paid to the Grand Chapter on all members holding a VPLM. No per capita tax shall be paid on deceased VPLM.
- D. VPLM shall receive an official receipt no later than January 1 of each year.
- E. The interest generated from the VPLM investments remain the property of the Subordinate Chapter upon the death of a VPLM, Memorial VPLM or Associate Memorial VPLM, or if a VPLM demits from this Grand Jurisdiction.
- F. If a Subordinate Chapter dissolves or surrenders its Charter, the total amount of the accrued interest shall revert to the Grand Chapter Benevolent Endowment Fund.
- G. The suspension, expulsion or demission of a Brother from a lodge of Master Masons deprives him of all rights and privileges of membership in this Order until satisfactory evidence of his reinstatement by said Lodge has been presented to the Chapter. The VPLM funds shall remain the property of the Subordinate Chapter.
- H. If the Chapter of a VPLM, a Memorial VPLM or an Associate VPLM merges with another Chapter in this Grand Jurisdiction, the total funds shall be transferred to the new Chapter with no additional fee required even though the new Chapter has higher dues.
- I. A member may transfer VPLM funds when affiliating with another Chapter in this Grand Jurisdiction. In the event the new Chapter has higher dues, the VPLM will pay the difference in amount to equal twenty-one (21) times the yearly dues of the Chapter to which she/he is affiliating.
- J. Transfer of VPLM, Memorial VPLM or Associate Memorial VPLM funds out of the Grand Jurisdiction of Idaho shall not be permitted under any circumstance.
- K. In the event of a merger, the subordinate Chapter Secretary receiving the Voluntary, Associate or Memorial Prepaid Life Membership shall inform the Grand Secretary and Grand Treasurer prior to December 31 of that year.

Section 4. Memorial Voluntary Prepaid Life Membership:

This membership may be purchased by others to honor a deceased member of this Grand Jurisdiction. A fee equal to twenty (20) times the yearly dues of the Chapter shall be required. No per capita tax shall be paid on Memorial VPLMs.

Section 5. Associate Memorial Membership: This membership may be purchased by a Subordinate Chapter in the names of two or more deceased members when the Chapter has accumulated an amount equal to twenty (20) times the annual dues. A minimum of twenty dollars (\$20.00) per name listed shall be required. No per capita tax shall be paid on Associate Memorial Memberships.

Section 6. Honorary Membership: This membership may be conferred only upon members of another Chapter, by a motion and unanimous vote of the Chapter extending the courtesy. The name of the member so honored shall not be listed with the regular membership. Honorary Members shall enjoy all privileges of membership except those of voting or holding office. No per capita tax shall be paid on Honorary Members.

ARTICLE XVIII VISITORS

Section 1. Visitors must exhibit an official receipt for dues to the Conductress or the Associate Conductress. A member of the Order shall have the right to visit any Chapter, if there is no objection, provided she/he presents an official dues receipt or a demit and has been properly vouched for or been examined singly in secret as prescribed in Rules and Regulations Article VII, Section 3.

Section 2. Any member shall have the unrestricted right to object to the visit of anyone not a member of her/his Chapter; provided that the objector must be present, and make the objection to the Worthy Matron in person. The Worthy Matron shall appoint a committee of three (3) members to hear the objection. If the committee upholds the objection the visitor shall be requested to retire; otherwise the visitor shall be allowed to remain. Lawful objections are:

- A. Failure to exhibit an official receipt.
- B. Inability to pass a satisfactory examination.
- C. Unaffiliated with a demit more than one (1) year old.
- D. Under charges.

ARTICLE XIX MERGER OF CHAPTERS

When two (2) or more Chapters wish to merge, they shall notify the Worthy Grand Matron of their desire and proceed according to the following example: The Chapter requesting the merger shall be designated as Chapter A, the other as Chapter B.

A. Chapter A presents a resolution at a stated meeting naming the Chapter with which they desire to merge.

B. The Secretary of Chapter A shall notify each member, by mail, of the proposed action at least thirty (30) days in advance of the time when the vote on the merger will take place.

C. If a two-thirds (2/3) vote of the members present is in favor of the merger, Chapter A shall submit a written request to Chapter B, and the Worthy Grand Matron advised of the action.

D. The Secretary of Chapter A shall notify all members and ascertain that all dues of all members are current.

E. The request to Chapter B shall be accompanied by a financial statement and a list of the members in good standing, including the life memberships, if any.

F. After the request of a merger has been read at a stated meeting of Chapter B, the Secretary shall notify each resident member, by mail, and the vote on the merger taken at the next stated meeting.**

G. A two-thirds (2/3) vote of the members present of Chapter B at the stated meeting shall be necessary for the acceptance of the merger.

H. If Chapter B favors the merger, the Secretary of Chapter B shall advise the Worthy Grand Matron and Chapter A.**

I. Chapter A at that time surrenders its Charter and copies of the Secret Work to the Worthy Grand Matron. All records, property, paraphernalia and funds belonging to Chapter A shall be sent to Chapter B. If VPLM investments are transferred, the Grand Secretary and Grand Treasurer shall be notified. (Refer to Article VI, Section 6 AD, page 46)

J. Chapter B retains its name, number, charter and by-laws.

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K. Any member of Chapter A who desires a demit and is in good standing should request the same before the last stated meeting of Chapter A. If a VPLM receives such a demit and transfers to a Chapter which has higher dues, other than Chapter B, the usual increase in investment will be required. **If the demitted VPLM does not transfer to another Chapter, the investment and accrued interest becomes the property of Chapter B.

L. Members in good standing in Chapter A, desiring to continue their membership in Chapter B, shall be issued a current dues receipt for dues, without additional fees, by Chapter B at the time of the merger, **including VPLM, Life Members and Golden Stars. They do not need to sign the by-laws of Chapter B.

M. If the merger occurs at the end of the calendar year, dues will be payable to Chapter B on January 1st and a current dues receipt issued.**

N. When the merger is effected and granted under the signature of the Worthy Grand Matron and Worthy Grand Patron, attested by the Grand Secretary under the seal of the Grand Chapter, all members of Chapter A become members of Chapter B. **The Secretary of Chapter B shall notify all members that the merger has been granted.

O. Officers of Chapter B will remain in office until the next annual election and installation.

ARTICLE XX INSTITUTION OF CHAPTERS

Section 1. The institution of a new Chapter shall proceed as follows:

A. A petition to form a new Chapter shall be obtained from the Worthy Grand Patron.

B. It shall be signed by at least eighteen (18) and not more than fifty (50) persons with proper Masonic standing or relationship.

C. Not less than two (2) affiliated Master Masons and seven other members holding demits, Petitions for Dual Membership** or Certificates of Transfer from regularly chartered Chapters of the Order of the Eastern Star shall be included in the list of petitioners.

D. The petition for dispensation shall be sent to the Worthy Grand Patron and shall be accompanied by a fee of two hundred twenty-five dollars (\$225.00).

The following supplies shall be issued to Chapters under dispensation: eighteen (18) Rituals, eight (8) copies of the Code and Digest, three (3) copies each of the Uniform By-Laws and Secret Work, twelve (12) copies each of Petitions for Membership, Petitions for Affiliation, Applications for Certificate of Transfer, Certificates of Transfer, and one (1) each, Signet, Gavel, Minute Book, Membership Ledger, Secretary's Cash Book, Receipts for Dues, Book of By-Laws and Membership Roll, Warrant Book, Treasurer's Cash Book, Treasurer's Receipt Book and Officers, Members, and Visitors Register.

E. Petitioners who are not members of the Order shall be balloted upon by only those holding a Demit or Certificate of Transfer who have signed the Petition for Dispensation.

Balloting shall be secret and in the presence of the Worthy Grand Patron.

F. The Worthy Grand Patron shall call a meeting of the signers of the petition for the purpose of electing by written ballot, the Worthy Matron, Worthy Patron, Associate Matron, Associate Patron, Secretary, Treasurer, Conductress and Associate Conductress.

1. A majority vote of all signers present shall be necessary for an election.

2. Minutes of the meeting shall be kept and become a permanent record of the Chapter.

G. The Chapter shall be instituted by the Worthy Grand Patron following the granting of the dispensation. All petitioners shall be obligated by the Instituting Officer. Only those present and obligated at the institution are Charter Members.

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H. The petitioners who have not been regularly initiated in a legally constituted or instituted Chapter of the Order of the Eastern Star shall be initiated by a courtesy initiation immediately following the institution of the Chapter.

I. The Worthy Grand Patron shall visit the Chapter under dispensation as soon as possible after the institution for the purpose of giving Ritualistic instruction.

J. Any petitioner who signed the petition for dispensation and failed to be obligated at the instituting of the Chapter, must be initiated in the regular manner.

Section 2. The Worthy Grand Patron, shall use the ceremony for instituting and constituting new Chapters of Eastern Star in Idaho as approved and adopted by the Grand Chapter session June 10, 1954 and amended by the Grand Chapter session, June 6, 1972 which is filed in the Grand Secretary's Office.

Section 3. The Worthy Grand Patron, following the instituting of a new Chapter shall submit a report to the Worthy Grand Matron and the Grand Secretary, which shall include the following: Names of assisting Officers, names of the Officers of the new Chapter and minutes of the special session of Grand Chapter, all of which shall be incorporated in the Grand Chapter Proceedings.

ARTICLE XXI CHAPTERS UNDER DISPENSATION

Section 1. Chapters under dispensation (U.D.) shall have all the rights and privileges of chartered Chapters, except the installation of officers and representation in Grand Chapter. Officers of Chapters U.D. shall be instructed but not installed.

Section 2. Every Chapter U.D. shall forward to the Grand Secretary on or before June 1 following the date of institution, the following:

A. The Dispensation

B. Two (2) copies of the proposed By-Laws (approved and signed by the Worthy Grand Matron)

The proposed By-Laws shall be referred to the Jurisprudence committee for approval

C. A record of its proceedings, and application for a Charter

Section 3. No meeting shall be held by Chapter U.D. after the submission of the dispensation until a Charter or new Dispensation has been issued from the Grand Chapter.

Section 4. The Worthy Grand Matron shall have power to remove any officer or discipline any member of a Chapter U.D.

Section 5. When a Charter is granted, the Worthy Matron, Worthy Patron, Associate Matron, Associate Patron, if present, may be installed at the Grand Chapter session and are entitled to all the rights and privileges of a Grand Chapter Delegate.

A. The newly installed officers shall be escorted to the East for the presentation of the Charter and By-Laws by the Worthy Grand Matron and Worthy Grand Patron.

B. The remaining Officers may be installed at the first meeting of the Chapter following the receipt of the Charter.

Section 5. Grand Officers (Secretaries, Treasurers, Trustees or Lecturers) who are Past Grand Matrons or Past Grand Patrons should be escorted only once, in the group in which they wish to be recognized, and all titles given at that time.

Section 6. Grand Honors should be given to a recipient of a Fifty (50) Year Pin at the time the pin is presented. The member should be escorted directly through the labyrinth to the East, pin presented, Chapter called up and Grand Honors given to the recipient. This does not apply to a member who has received his/her Fifty (50) Year Pin previously.**

Section 7. Those not entitled to Grand Honors are presented back of Esther's station and the Chapter remains seated while they are introduced and extended a hearty welcome. The Worthy Matron says, **"Sister Conductress (and Associate Conductress, if assisting), you will present our Grand Officers (or appropriate title) for introduction."**

Grand Officers, Board of Trustee Members, Emeritus Members and Grand Representatives are presented back of Esther's station for introduction. They may be seated in the East, or near East, as room permits. Grand Chapter Committee members and appointees, Worthy Matrons and Worthy Patrons, Golden Stars and other distinguished members may be escorted and greeted, or they may be introduced from the sidelines.

When the Conductresses are escorting members not entitled to Grand Honors, they follow the regular marching lines, meeting each other at a point behind Esther's station, taking one step back and turning, the Conductress proceeds to the North end and the Associate Conductress to the South end of the line. When in position, the Conductress says, **"Worthy Matron, I have the honor to present Sister/Brother _____, (give title) of the Grand Chapter of Idaho, Order of the Eastern Star."**

The Worthy Matron shall extend a welcome and may give the Worthy Patron the opportunity to welcome the members, and then say, **"Sisters and Brothers, you will join me in extending our Sister(s)/Brother(s) a hearty welcome."**

The Worthy Matron will then say, **"Sister Conductress (and Associate Conductress, if assisting), you will return the Grand Officers (or appropriate title) to the East (or near East). Or "Sister Conductress (and Associate Conductress, if assisting), you will return the Grand Chapter Committee Members (or appropriate title) to their places in the Chapter room."**

ARTICLE XI ROLL CALL OF OFFICERS

The Worthy Matron (standing) says, **"We are now ready for the regular order of business. The Secretary will call the roll and the Marshal will respond for the officers."** The Marshal gives the name of any member serving pro tem. At the conclusion of the roll call the Secretary says, **"The roll has been called, Worthy Matron."**(Rap gavel)

ARTICLE XII READING OF MINUTES

Section 1. The Worthy Matron (standing) says, **"The Secretary will read the minutes of our last stated, and any intervening meetings."** If there are minutes of more than one meeting to be read, they should be read and acted upon separately.

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The Worthy Matron is seated while the minutes are being read and then rises and says, **"You have heard the reading of the minutes; if there are no corrections they will stand approved as read. (Pause) Hearing none, the minutes are approved, Sister/Brother Secretary."** (Rap gavel) Or if there are corrections to the minutes the Worthy Matron says, **"The minutes are approved as corrected, Sister/Brother Secretary."** The Marshal then carries the minute book to the Worthy Matron for her signature.

Section 2. The reading of the minutes may not be omitted at a stated meeting, unless the special order of business is used at the Official Visit.

ARTICLE XIII READING OF COMMUNICATIONS

Section 1. The Worthy Matron (standing) says, **"The Secretary will read the communications,"** All Eastern Star communications shall be read in open Chapter. (Refer to Rules and Regulations, Article 2, Section 1, F)

After the reading of the communications the Worthy Matron says, **"If there are no objections, the communications will be answered by the Secretary, as directed, and placed on file. (Pause) Hearing none, it is so ordered."** (Rap gavel) Should there be an objection the Worthy Matron says, **"Please state your objection."**

A vote is then taken on the objection. The Worthy Matron then says: **"Are there any further objections?"** and proceeds with the vote on the objection.

Section 2. When a request for a Demit, or Certificate of Transfer, is read the Worthy Matron says, **"If the Member's dues are paid as the law requires, and there are no objections, the request will be granted. (Pause) It is so ordered."** (Rap gavel) If there is an objection refer to Rules and Regulations, Article XV, Section 3.

Section 3. When a request for a Waiver of Jurisdiction is read and reason stated for requesting same, the Worthy Matron shall say, **"You have heard the request for a waiver of Jurisdiction; if there are no objections, the waiver will be granted. (Pause) It is so ordered."** (rap gavel) Refer to Rules and Regulations, Article XII, Section 17.

Section 4. A Special Dispensation shall be read just before the order of business for which it is granted.

ARTICLE XIV BILLS

The Worthy Matron (standing) says, **"Are there bills to be presented?"** After the bills have been presented the Worthy Matron says, **"You have heard the reading of the bills presented against the Chapter; if there are no objections, the same will be allowed and orders drawn in payment thereof. (Pause) Hearing none, it is so ordered."** (Rap gavel) If there are objections to one or more of the bills they must be segregated and acted upon separately by vote of the Chapter.

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